

Data Privacy Policy

The LST CCI project is funded by the European Space Agency. It is led by the University of Leicester. The ACRI-ST company undertakes the management activities. This privacy policy explains how the LST CCI project uses the personal data we collect when you use the website: <https://ws2020-lst-cci.acri-cwa.fr>.

In this notice, only the above-mentioned website is concerned.

Purpose

The purpose of the website is to manage the registration and the abstract submission for the LST CCI User Workshop 2020 organized by the LST CCI project, and hosted by the UK Met Office, Exeter, UK.

The information collected is necessary for the admission of attendees in the premises of the UK Met Office.

What data do we collect?

The LST CCI project collects the following data from you:

- Personal identification information: Surname, Family Name, email address and Nationality
- Depending on your nationality, additional information will be collected: date of birth, town/city of birth, job title and passport number
- Data related to the abstract submission (if any).

How do we collect your data?

You provide the LST CCI project with all the data we require for the purposes of this workshop. We collect data and process data when you:

- Register online and/or submit an abstract for the LST CCI User Workshop 2020.

How will we use your data?

The LST CCI project collects your data so that we can:

- Process your registration for the User Workshop
- Inform you about the selection of your abstract either as a poster or an oral presentation
- Email you with any information about the User Workshop

The LST CCI project will not share your data with any other external companies, institutes, agencies or persons.

Who will have access to your data?

The data will only be shared within the LST CCI Project as follows:

- All data entered via the above-mentioned website will be accessible to:
 - ACRI-ST, as manager of the above-mentioned website
 - UK Met Office, for the selection of abstracts and the entrance to their site
- Data required for selection of abstracts only (name, institute, email, abstract) will be accessible to:
 - The University of Leicester
 - The European Space Agency

How do we store your data?

The LST CCI project stores your data securely at ACRI-ST, France in a secured server.

The following information that are collected will be encrypted:

- Family name
- Nationality
- Date of birth (if provided)
- Town/city of birth (if provided)
- Passport number (if provided)

The LST CCI project will keep your data related to your abstract or registration, except:

- Nationality
- Date of birth (if provided)
- Town/city of birth (if provided)
- Passport number (if provided)

which will be deleted from our databased 3 months after the end of the User Workshop, i.e. by the 26th of September 2020.

How do we circulate your data?

For the purposes of the LST CCI project, ACRI-ST will circulate your data collected through the User Workshop website to the above-mentioned institutes. A zip archive containing the relevant data will be encrypted and sent by email. The password for this archive will be issued through another channel, e.g. by telephone.

Marketing

The LST CCI project will not make any use of your data for marketing purposes.

What are your data protection rights?

The LST CCI project would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request the LST CCI project for copies of your personal data.

The right to rectification – You have the right to request that the LST CCI project correct any information you believe is inaccurate. You also have the right to request the LST CCI project to complete the information you believe is incomplete.

The right to erasure – You have the right to request that the LST CCI project erase your personal data.

The right to restrict processing – You have the right to request that the LST CCI project restrict the processing of your personal data.

The right to object to processing – You have the right to object to the LST CCI project’s processing of your personal data.

The right to data portability – You have the right to request that the LST CCI project transfer the data that we have collected to another organization, or directly to you.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us by email: info.lst-cci@acri-st.fr.

Cookies

The LST_cci User Workshop website cookies which are only functional and they do not contain any personal data.

Privacy policies of other websites

The LST CCI project website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

The LST CCI project keeps its privacy policy under regular review and places any updates on this web page.

How to contact us

If you have any questions about the LST CCI project’s privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: info.lst-cci@acri-st.fr